MIAMIBEACH

Plan Routing Sheet

General Information – All fields MUST be completed for submittal		
Date	Process/Permit Number	Historic (Y/N)
Job Address		
Contact Name	E-mail	Telephone
Re-submittals - New Sheets: Yes No List all new sheets:		
OFFICE USE ONLY		
	Required Approvals - As Indica	
☐ Planning & Zoning	│	☐ Public Works
Flood Plain Manageme	ent Building	Structural
Electrical	Mechanical	Plumbing
Elevator	DERM	
Comments:		
	Reviewer:	Date:
DROP OFF ONLY - Items Received - As Indicated		
2 sets of plans	Elevation Certificate	Special Inspector Forms
Permit Application	Flood Proofing Certificate	Structural calculations
MDC Permit Applicatio		Energy calculations
Master set	Appraisal	Geotechnical Report
□ Narrative response	Cost Affidavit	
□ Walls Then. □ Duon Off		